



HABERSHAM COUNTY

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HABERSHAM COUNTY

Board of Tax Assessors

130 Jacobs Way, Suite 201, Clarkesville, GA 30523

706-839-0100

Fax: 706-754-8079

Monday, October 23, 2023, 9:00 a.m.

A G E N D A

- I. Call to order by Chairperson; invocation by Mariah Holbrooks**
- II. Public Comments:**
- III. Approve Agenda**
- IV. Old Business**
 - 1. Minutes:** October 11, 2023
 - 2. Miscellaneous:**
- V. New Business:**
 - a. Affidavit 2023-07**
 - b. Homestead Exemption:**
 - i. 2023 Approval Listing ---**
 - ii. 2023 Denial Listing – NONE**
 - iii. Miscellaneous – Sellers, James Ray 026-074E**
 - c. Conservation Use Valuation Assessment: NONE**
 - d. Status Update from Chief Appraiser**
 - e. Executive Session**
 - f. Miscellaneous:**

Next meeting: November 13, 2023 (Monday)

Upcoming Holidays None



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Monday, October 23, 2023 9:00 A.M.

A regularly scheduled meeting of the Habersham County Board of Assessors was held on Monday, October 23, 2023, at 9:00 a.m. in the Conference Room located at 130 Jacob's Way, Clarkesville, in Habersham County, Georgia on the 2nd floor.

Present: Amy Sgro, Chairperson; Denise York, Vice-Chairperson; Mariah Holbrooks, Member; Michael Larson, Member; Bill Terry, Member; Joan Church, Chief Appraiser; Amy Garmon, Secretary

Absent: NONE

Chairperson Sgro called the meeting to order at 9.00 a.m.

Mariah Holbrooks delivered the invocation.

Approval of Agenda:

Motion made by Michael Larson to approve the October 23, 2023 agenda; seconded by Bill Terry; voted unanimously to approve motion.

Old Business:

Board Minutes: October 11, 2023

Motion made by Bill Terry to forego the reading and approve the minutes of October 11, 2023; seconded by Mariah Holbrooks; voted unanimously to approve motion.

Miscellaneous:

Redacted Parcels

Ms. Garmon reached out to Donnie Hunt, County Attorney regarding the request to have minutes redacted from the website. Mr. Hunt was in agreement with the way we have been handling this information. However, Chairperson Sgro mentioned that we didn't used to redact the Map/Parcels of redacted parcels and asked that Ms. Garmon reach out to Mr. Hunt again regarding the possibility of reloading those minutes without the Map/Parcel Number to the website.

Mobile Home Digest:

Denise York asked how the Mobile Home Digest was going and Ms. Church indicated that Kerston Palmer, Field Appraiser is working on it.

New Business:

Affi 2023-07

Motion by Denise York to approve 2023 07 Affidavit; seconded by Michael Larson; voted unanimously to approve motion.

Homestead Exemption:

The attached listing of applicants for various homestead exemptions was submitted for review and approval by the Board for Tax Year 2023. Motion made by Mariah Holbrooks to approve the listing of homestead exemption applications for Tax Year 2023; seconded by Denise York; voted unanimously to approve motion.

Homestead Exemption Miscellaneous:

Sellers, James Ray 026-074E

Ms. Garmon provided the Board with a Homestead Exemption filed by Mr. James Ray Sellers. Mr. Sellers came in on October 10, 2023 requesting the exemption for Tax Year 2023. Motion made by Denise York to deny the homestead exemption for

Tax Year 2023 for Mr. James Ray Sellers due to late filing; seconded by Michael Larson; voted unanimously to approve motion.

Status Update from Chief Appraiser

Ms. Church provided the Board with the status report of everything that has been happening since the last meeting:

- Ms. Church has been busy processing the appeals.
- The Contract with WinGap has been approved & signed. Tracy with the IT Department has uploaded the data to the WinGap system and conversion will be starting soon.
- On Thursday, Ms. Garmon & Ms. Church met with Andrew Blood, QPublic regarding Mapping for our office. A contract is being worked on now and hopes to have it sent this week for the county manager to sign.
- Ms. Church indicated that out of 338 appeals she has 188 left to review. To date, 87 will be sent the Board of Equalization, 14 appeals have been withdrawn, & 49 have been sent 2nd notices.
- Ms. Church also mentioned that she has assisted several of the cities with the Governor's Tax Credit information.

Executive Session

Motion made by Bill Terry to enter executive session at 9:45 a.m.; seconded by Michael Larson; voted unanimously to approve motion.

Motion made by Denise York to exit executive session at 12:28 p.m.; seconded by Michael Larson; voted unanimously to approve motion.

Miscellaneous:

On November 13th the Board will bring breakfast for the staff beginning at 8:30 a.m. The Board asked that we have plates, forks, cups available.

Adjournment

Motion made by Michael Larson to adjourn the meeting; seconded by Denise York; voted unanimously to approve motion. The meeting was adjourned by Chairperson Sgro at 12:36 p.m.

Respectfully submitted,

Amy Sgro, Chairperson

Attest:

A handwritten signature in blue ink that reads "Amy Garmon". The signature is written in a cursive, flowing style.

Amy Garmon

Secretary to the Board of Assessors/Deputy
Chief Appraiser

Approved: 

Denied: _____

Approval Listings
October 23, 2023

<u>Name</u>	<u>Map Parcel</u>	<u>Exemptions</u>	<u>Accepted Application</u>	<u>Reviewed Application</u>
CASH, AMELIA	144-112	L2	MEGAN	AMY
PALMER, HOYLE	044-128	L2	BONNIE	AMY
SAVAGE, ALICE MURPHY	046-023	L2	KERSTON	AMY

Approved
m- Mariah
2- Denise